

MEETING MINUTES

ESSEXVILLE PLANNING COMMISSION

For Its Regular Meeting of Monday, January 28, 2008

Chairperson, Russell Tanner called the Regular Meeting of the Essexville Planning Commission to order at 7:03 p.m.

MEMBERS PRESENT: Bergen, Brenay, Charron, Kustuch and Tanner

MEMBERS ABSENT: Atkinson (pre-excused)

OTHERS PRESENT: City Manager Dale Majerczyk

OTHERS ABSENT: Planning Commission City Council Liaison John Connelly (pre-excused)

2. APPROVAL OF AGENDA

Brenay offered a motion to approve the agenda as written, second by Bergen; unanimous.

3. APPROVAL OF MINUTES

Bergen offered a motion to approve the minutes of the September 24, 2007 Regular Meeting, second by Brenay; unanimous.

4. UNFINISHED BUSINESS

None

5. NEW BUSINESS

Election of Officers

Motion by Brenay, second by Charron

Resolved; the Planning Commission elects Russ Tanner as its and Chairman and Michael Bergen as its Vice-Chairman both terms of office effective January 1, 2008 to and including December 31, 2008.

Motion passed unanimously.

2008/2009 – 2013/2014 Capital Improvement Plan – Mr. Majerczyk stated the Capital Improvement Plan (CIP) will need to have its annual update. He expressed his desire for the Board to start thinking about updates that are needed to the CIP given that May 5 is the submission date to the City Council.

6. REPORTS AND COMMUNICATION

Senior Housing Development Project – Mr. Majerczyk updated the Board on issues that have slowed the progress of the Senior Housing Project.

Business/Commerce Park Development – Mr. Majerczyk commented that Mr. Fonzi has completed the construction of the public water and sewer utilities and with weather permitting will start construction on the 10,000 square foot steel building.

7. CITIZEN'S INPUT

None

8. ADJOURNMENT

Brenay offered a motion to adjourn, second by Kustuch. Upon unanimous vote, the meeting was adjourned at 8:23 p.m.