

# MEETING MINUTES

## **ESSEXVILLE DOWNTOWN DEVELOPMENT AUTHORITY For Its Regular Meeting of Wednesday January 17, 2008**

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Chairperson, Allen Clemons called the Regular Meeting of the Essexville Downtown Development Authority to order at 8:05 a.m.

**MEMBERS PRESENT:** Campbell, Clemons, Hansford, Majerczyk, Rosebush, Washabaugh, and Willett

**MEMBERS ABSENT:** Jaenicke, Williamson (Pre-excused)

**OTHERS PRESENT:** William Hydorn City Council Liaison

### **1. APPROVAL OF AGENDA**

Motion to approve the agenda as written by Campbell, second by Willett; unanimously approved.

### **2. APPROVAL OF MINUTES**

Motion to approve the minutes of November 7, 2007 Regular Meeting as written by Campbell, second by Willett; unanimously approved.

### **3. ELECTION OF OFFICERS**

Oath of Office - The City Clerk administered the oath of office to Board Member Rosebush for the City of Essexville to serve a four (4) year term of office ending in 2011.

#### Election of Officers

Motion by Washabaugh, second by Majerczyk;

**Resolved that the 2008 officers of the Board be elected as follows: Allen Clemons as Chairperson, Pete Campbell as Vice Chairperson, Judy Hansford as Secretary and Rick Willett as Treasurer.**

Motion passed unanimously.

### **4. CITIZENS INPUT**

None

5. **UNFINISHED BUSINESS**

None

6. **NEW BUSINESS**

Contract for Services with Bay Future, Inc.

Motion by Hansford, second by Rosebush;

**Resolved; that the Chairman and Secretary execute the three (3) year agreement for services with Bay Future, Inc., ending in 2010.**

Motion passed unanimously.

Regular Meeting Schedule

Motion by Campbell, second by Willett

**Resolved; the Board will change its meeting date and time from 4:00 p.m. on the first Wednesday of the month to 8:00 a.m. on the first Thursday of the month.**

Motion passed unanimously.

7. **REPORTS AND COMMUNICATION**

Senior Housing Development Project – Due to the fact that there used to be a laundry mat on the site, “MSHDA” believes that the laundry mat also preformed dry cleaning which is causing an issue because of the chemicals associated with dry cleaning.

Post Office Relocation Project – Mr. Majerczyk will schedule a meeting with Dave Lamblin, Mr. Seybert and some DDA members in the next few weeks to discuss the relocation of the post office.

Business/Commerce Park Development – Mr. Fonzi has completed the construction of the public water and sewer utilities and expects the 10,000 square foot steel building to be delivered on January 23.

Public Acts 201-204 of 2007 – Since the amendment to the Brownfield Redevelopment Act in late December of 2007, funding may become available to Essexville on future Brownfield projects.

8. **COMMITTEE REPORTS**

None

**9. ADJOURNMENT**

Motion by Willett, second by Campbell; meeting adjourned at 9:55 p.m.

**Note: These minutes are not official until approved by the DDA Board.**